

# CONSTITUTION OF ALVESTON VILLAGERS' ASSOCIATION

1. The group is called the Alveston Villagers' Association
2. The aims of the Alveston Villagers' Association are: -
  - a. To maintain and improve our local environment and rural nature of the Village of Alveston, and to represent the interest of residents in these and other matters, by use of, for example of the Village Design Statement and any other methods deemed appropriate to the Committee.
  - b. To foster a sense of community
  - c. To preserve and develop the amenities of the Village of Alveston
  - d. To advise relevant authorities of it's existence so that it can consult and be consulted on any matter likely to affect the Village of Alveston, and will seek to liase with other similar local or national organisations.
  - e. To raise funds as and when necessary.
3. The Alveston Villagers' Association will hold a General Meeting once a year to deal with relevant business and the election of the Committee.
4. The quorum for all meetings of the Alveston Villagers' Association (not including meetings of the Committee) will be 20.
5. The Officers will be elected at the first Committee meeting after the Annual Meeting.
6. The Alveston Villagers' Association will have 4 Officers, Chair, Vice Chair, Secretary and Treasurer, and should have 10 other Committee members.
7. The Committee will meet at least 4 times per year, but more frequently if required.
8. All Adults over 18 years of age who are listed on the current electoral roll as permanently resident in Village of Alveston and its immediate surrounds as defined within a map that is held with current AVA documentation will be eligible to be a member of the Alveston Villagers' Association. Acceptance of these rules is a condition of membership.
9. All Adults over 18 years of age who are listed on the current electoral roll as permanently resident in Village of Alveston and its immediate surrounds as defined within a map that is held with current AVA documentation for a continuous period of 12 months will be eligible to be a member of the Committee of the Alveston Villagers' Association.
10. The Committee will have power to co-opt any person whom it deems could make a beneficial contribution to the group and may form sub-committees.
11. The Constitution may only be amended at the Annual Meeting of the Alveston Villagers' Association.
12. The Treasurer will be required to produce an annual Financial Report at each Annual Meeting. The financial year will run from February 1<sup>st</sup> to January 31<sup>st</sup>. The Annual Meeting will normally be held in April.
13. The Financial Report will be reviewed by a suitably independent and qualified person, appointed each year at the Annual Meeting. The Committee has the power to appoint someone to this position to fill a vacancy that arises prior to the next Annual Meeting
14. The Committee may call a Special General Meeting if required, giving 7 days notice to members.
15. A Special General Meeting may be called upon a requisition stating the nature of the business to be discussed, and signed by a minimum of 20 members (as defined in 8 above), being given to the Secretary who will call a meeting within 28 days of that requisition being received.
16. Nominations for Committee members must be received by the Secretary 2 weeks prior to the Annual Meeting, except in the case of the meeting called to set up the Alveston Villagers' Association when nominations for committee members will be allowed at this first meeting.
17. Voting for Officers and Committee will be by ballot, voting on all other resolutions will be by show of hands unless deemed otherwise by the Chair.
18. The Chair will have a second and casting vote if required.
19. The Committee shall have power to deal with any business otherwise not provided for within these rules provided that it relates to the Village of Alveston.
20. The Alveston Villagers' Association will be strictly non party and non sectarian but will maintain close links with elected representatives and relevant authorities for the purpose of carrying out its business.